



Seeking applicants to join our Board of Directors

Knowles Centre is a not-for-profit organization that has been part of the Winnipeg community since 1907. We provide safe, caring services to children, youth and young adults. Many have histories of trauma, abuse, and neglect or come from families that have been challenged by intergenerational trauma. At Knowles Centre, they receive help to overcome barriers, heal and succeed.

We are seeking passionate community members who want to help make a difference. We are particularly interested in candidates with experience in:

- Technology and Data Management, including expertise in data systems, cyber security and IT infrastructures
- Legal Expertise, particularly in non-profit law and risk management
- Property Management and Real Estate
- Marketing and Public Relations
- Fund Development, including strategies for individual and corporate giving and fostering community relationships

Duties & Responsibilities

As a member of the Board of Directors, members will:

- Uphold the organization's by-laws, internal policies, and relevant provincial legislation and regulations
- Option to be a member of board committees
- Provide financial oversight
- Contribute your professional expertise to program review and agency development.
- Dedicate approximately 3 to 5 hours each week in person or in online meetings and discussions

Expectations

- Participate in monthly Board Development meetings (mid-month) and Board of Director Meetings (end of the month) held September through June. These occur on Wednesday and are scheduled for 2 hours.
- Attend the Annual General Meeting in September
- Committee members may meet as required, in person or virtually
- Represent the agency, as required, in meetings with stakeholders and funders such as the Province of Manitoba, River East Transcona School Division, and the United Way of Winnipeg
- Support all fundraising efforts of the agency aligned with your role and personal capacity

Orientation & Training

- The CEO provides incoming members of the Board of Directors with an orientation session regarding Knowles Centre and its programs, services, and governance.
- Board members may attend staff development sessions hosted by Knowles Centre on issues related to family and youth development, treatment, cultural awareness, etc.
- Board members may receive financial support from the agency to attend professional development training related to board or agency concerns provided by external organizations in the community.

Term

- Members of the Board of Directors are elected for a one-year term (September 30 to June 30) and may be re-elected annually.

Benefits

- Contribute to a respected community-based organization and work with a dedicated team of volunteers
- Gain skills in communication, governance, and meeting management
- Be part of an organization with over a century of history in serving the community
- Eligible expenses incurred while performing board duties will be reimbursed

This is a volunteer opportunity. Members of the Board of Directors receive no remuneration for their contributions.

[Follow this link to learn how to apply.](#)

For more information on this opportunity, please contact us at info@knowlescentre.org